



TOWN OF NEWFANE
TOWN BOARD MEETING AGENDA
APRIL 23, 2025 at 7:00PM

PRAYER & PLEDGE

FILED WITH TOWN CLERK

- PLANNING BOARD MEETING MINUTES OF MARCH 25, 2025
- TOURISM COMMITTEE MEETING MINUTES OF APRIL 1, 2025
- CERTIFICATE OF ATTENDANCE FOR THE BOARD OF ASSESSMENT REVIEW TRAINING FOR KATHRYN, KOZAKOWSKI, MICHAEL KLOCK AND WALTER HILLER
- TAX COLLECTOR SUMMARY OF FUNDS FOR JANUARY, FEBRUARY & MARCH, 2025
- TOWN CLERK SUMMARY OF FUNDS FOR JANUARY, FEBRUARY & MARCH, 2025

APPROVE PREVIOUS MEETING MINUTES

- MINUTES OF MARCH 26, 2025

COMMUNICATIONS AND PETITIONS

- TOWN SUPERVISOR REQUEST TO ESTABLISH A PETTY CASH FUND FOR TOWN MARINA
- HIGHWAY SUPERINTENDENT REQUEST TO ATTEND HIGHWAY SCHOOL
- WATER/SEWER SUPERINTENDENT HIRE SUMMER HELP IN WATER/SEWER DEPARTMENT
- FACILITIES DIRECTOR HIRE SEASONAL HELP AT NEWFANE MARINA

DEPARTMENT HEAD REPORTS

- HIGHWAY SUPERINTENDENT - JON MILLER
- WATER SUPERINTENDENT - JON MILLER
- WASTEWATER TREATMENT PLANT CHIEF PLANT OPERATOR - NICK IRR
- CODE ENFORCEMENT/BUILDING INSPECTOR - DAVID SCHMIDT
- ASSESSOR OFFICE – JOANN HARIG
- CONSTABLE/DCO - JEFFREY NEWMAN
- FACILITIES DIRECTOR - NICK GLOSSER
- TOURISM CHAIR - GINA GUIDO-REDDEN

NEW BUSINESS

- RESOLUTION #10-2025 TOWN OF NEWFANE RECOGNIZES NATIONAL DAY OF PRAYER
- RESOLUTION #11-2025 NEWFANE TOWN BOARD ESTABLISHES TRANSIENT DOCK FEES FOR 2025
- RESOLUTION #12-2025 DOCK LEASE AGREEMENT BETWEEN NEWFANE TOWN BOARD AND AARON DEY

TOWN OF NEWFANE PLANNING BOARD MINUTES
MARCH 25, 2025

Chairman William Clark, Presiding

The following Members were present:

Paul Conrad	Thomas Mays
Eoin Walsh	Daniel Whorley
James Evarts	

Attending: James Sansone, Town Attorney
David Schmidt, Building Inspector
Andrew Reilly, Consultant, Wendel

Excused: Peter Russell

2600 Fuller Road - accessory structure and auxiliary housing

The Planning Board of the Town of Newfane will meet March 25, 2025, at 7:00 PM, at the Town Hall, 2737 Main Street, Newfane, New York, to hear and consider the following application.

Robert Eberhart and Jessica Reinhart, residing at 2600 Fuller Road, Newfane, NY, have applied for a Special Exception Use permit, pursuant to Section 5-2 D (8) of the Zoning Ordinance of the Town of Newfane, NY, to build a post-frame storage building on the premises, which will contain an auxiliary dwelling unit for a family member. The premises is zoned Rural Residential under the Town of Newfane Zoning Ordinance, which permits Auxiliary Housing under the above Section as a special exception use. All parties of interest and citizens will be heard at the Public Hearing to be held as aforesaid.

Matthew Reinhardt was present and explained details about the placement and construction of the building and how it will be used for storage and as a residence for his father in-law. The structure will have an appearance and design similar to their primary residence on the same site.

Mr. Brian Hellner, 2653 Fuller Road, asked about the sketch plans, auxiliary housing identification and if the structure would be larger than the house.

Pam Dunbar of Fuller Road said that the structure will be built on a site that has plenty of natural screening and it will not be noticeable off-site. She sees no reason for it not to be built and that the Reinhardt's property always looks nice.

Board members asked questions and discussed the following issues.

Separate driveways
What kind of siding
Separate water meters
Separate sanitation
Same house number

Mr. Reinhardt noted the structure would have a separate driveway and that the siding, roof and design would be similar to and blend with the primary residence. There will be separate water meters but the house number/address will be the same as the primary residence and lot.

A Motion was made by Paul Conrad, seconded by Thomas Mays to close the Public Hearing.
All members present voted Aye. Motion carried.

A Motion to approve the Special Exception Use was made by Eoin Walsh, seconded by Daniel Whorley. Approval is subject to special provisions the Building Inspector recommends for auxiliary housing, which are defined in the NYS Uniform Fire Prevention and Building Code as Accessory Dwelling Units (ADU).

1. The ADU shall be at least 900 square feet in living area, but not more than 55% of the principal dwelling unit
2. The ADU shall conform to all New York State Building Codes
3. The ADU shall not have a separate mailing address
4. The ADU must be connected to the public sewer system where available or have on-site septic approved by the Niagara County Health Department
5. The ADU shall meet all Zoning district requirements
6. The ADU shall remain part of the primary residential lot and shall not be split to a separate lot
7. The ADU shall not be sold separately from the sale of the entire lot, including the principal dwelling unit
8. The ADU and any structure it is contained in shall have a similar profile, design and blended appearance as the principal residential structure
9. The ADU drawings, designs and site plans from the contractor or builder shall be reviewed by the Building Inspector

All members voted Aye Motion carried.

A roll call vote was taken by Chairman Clark as follows:

Daniel Whorley	Aye	
Eoin Walsh	Aye	
Paul Conrad	Aye	
James Evarts	Aye	
Thomas Mays	Aye	
William Clark	Aye	
Peter Russell	Absent	Motion carried

2612 West Avenue - Forest Creek Business Park

Thomas Maxwell was present with a preliminary review for a Special Exception Use application to locate a hemp and cannabis processing facility in the Forest Creek Business Park. Mr. Maxwell has a New York State Cannabis Certificate/Permit. He explained his proposed business where cannabis/hemp will be processed at the site, but there will not be retail sales on premises. Mr. Maxwell was advised of plans and sketches the Board requires. The Board explained it will be necessary to have a public hearing but no county approval is needed. No action taken by board, a public hearing and further site plan review will be scheduled for the April 22 meeting.

Commercial Solar Installation-Nouryon, Burt, New York

The Board conducted a preliminary review of the proposal to erect three commercial solar energy facilities on the Nouryon property at 2153 Lockport-Olcott Road, Burt, New York.

The Special Use Permits and Site Plan Reviews for the three solar facilities were approved in 2022, but no action was initiated by the developer and the permit approvals expired after one year. The rights to the proposed solar projects at Nouryon were transferred from Omni and are now held by Radial Power.

Robert Lindbergh, Development Analyst, Radial Power, John McDonough, Vice President, Radial Power, and Matthew W. Mayan, PE, ENUSP Senior Project Manager, Tetra Tech were present and outlined the proposal, which is mostly the same as that reviewed in 2022 with minor modifications. Radial Power does not propose significant changes from the proposals submitted by Omni in 2022, but because the 2022 Planning Board approvals have expired, new Special Use Permits and Site Plans Reviews must be approved. The Planning Board previously approved the SEQR application for this project which has not expired and remains valid. The Board will review the applications and updated documents submitted by Radial Power. Further review and a public hearing will be scheduled for the April 22 Planning Board meeting.

A Motion to adjourn the meeting was made by Eoin Walsh, seconded by Paul Conrad

All present voted Aye. Motion carried.

Respectfully submitted,

Mickie M. Kramp
Secretary

Next Meeting April 22, 2025
7:00 pm



Tourism Board Meeting

Tuesday, April 1, 2025 – 8:30am

Newfane Town Hall

1. Attendance

a. Board Members

☒ Gina Guido-Redden – Chairperson

☐ Christine Kelemen

☒ Cate Banks Orr

☒ Barb Miller

☒ Jim Sansone

☒ Ann Schulze

☒ Janet Steggles

☒ Jane Voelpel

☒ Stella Wilson

☐ Kris DeGlopper Banks

☒ Quorum Met (at least 5 members)

b. Liaisons/Town Hall Representatives

☒ Karen Young – Lakeview Liaison

☐ Peter Robinson – Town Board Liaison

☐ Bill Clark – Town Historian

☐ John Syracuse – Town Supervisor

☐ Mary Zeller – Confidential Secretary to the Supervisor

2. Budgets

a. Gina was able to contact National Grid to get a \$700 refund for the overcharging of utilities at the LKV for the 4th quarter (again)

b. Review Budget Report – Tourism

i. Approve the Year to Date Report

1. Motion: Jane Voelpel

2. Second: Stella Wilson

c. Review Budget Report – LKV

i. Approve the Year to Date Report

1. Motion: Jane Voelpel

2. Second: Stella Wilson

3. Volunteer Hours Review

- a. 2025 Volunteer Commitments – **40 hours are required to maintain eligibility – you may want to start thinking about hours in 2025.** Initiatives that still need support include:
 - i. Summer concert series Tourism Table – Jane Voelpel has schedule Open dates for Gazebo concerts – (2pm–4pm unless otherwise noted)
 - June 8th, June 29th, July 3rd fireworks night 7pm–9pm, Aug 3rd, Sept 7th, Sept 14th, Sept 21st, & Sept 28th
 - ii. Visitor Guide ad sales and local guide distribution
 - iii. Press management and press releases
 - iv. Grant writing research and help – *target for new member*
 - v. Caboose support – Barb Miller will send schedule out
 - vi. Annual event logistics planning with Town Hall – to ensure Town Hall knows when maintenance workers should be scheduled – extensive understanding of seasonal crowd patterns needed for this
 - vii. Volunteers Needed –picnic table assembly for the LKV – 10 am April 5.

4. Old Business

- a. Webcam project update – Gina gave an update to John about the research done last year about the idea of a webcam explaining that Tourism tabled it due to uncertainty of ongoing costs. The decision was made for the town to take over and fund the project – Robert Horanburg is taking the lead. They will be determining the best location and all the logistics moving forward
- b. 1st Quarter Website Changes – Kris Banks is thoroughly reviewing website and making updates to give to Aaron Dey
- c. LKV Repair Work Schedule Update – Gina – Working Hands & Gerst Home Improvements are working to get jobs done in April – all improvements/repair are a result of the end of the season walk-throughs from the fall
- d. Creative Impact Fund Grant from Arts Services Inc. – Karen – grant was submitted – requesting \$7500 this year for not only concerts but also to help offset the cost of the music licensing for all town properties – we will know if we won sometime in May

5. New Business

- a. Destination Niagara FAM Tours update – Karen – the FAM tours will now be a punch card type program for selected front-line workers to use all season instead of the one-day tour bus – Karen will work with Destination Niagara to ensure listing encourages visits to all our tourist spots along with creating a goodie/swag bag for the participants

6. Adjourned at 9:30am



CERTIFICATE OF ATTENDANCE BOARD OF ASSESSMENT REVIEW TRAINING

Member's Name: Kathryn Kozakowski

Town: Newfane

County: Niagara

Date of Training: 4/10/2025

This is to certify that, pursuant to Section 523 of the Real Property Tax Law and Section 8188-6.1(c) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, you attended a board of assessment review member training session on the above date. As a result, you are now authorized to participate in the forthcoming meeting(s) of the Board of Assessment Review.


County Director of Real Property Tax Services

4/10/25
Date

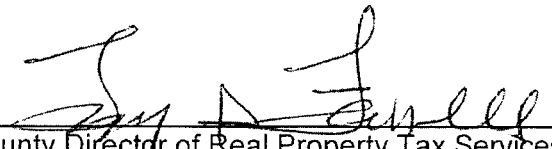
cc: Town/City Clerk



CERTIFICATE OF ATTENDANCE BOARD OF ASSESSMENT REVIEW TRAINING

Member's Name: Michael Klock
Town: Newfane
County: Niagara
Date of Training: 4/10/2025

This is to certify that, pursuant to Section 523 of the Real Property Tax Law and Section 8188-6.1(c) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, you attended a board of assessment review member training session on the above date. As a result, you are now authorized to participate in the forthcoming meeting(s) of the Board of Assessment Review.


County Director of Real Property Tax Services

4/10/25 Date

cc: Town/City Clerk



Department of
Taxation and Finance

OFFICE OF REAL PROPERTY TAX SERVICES

CERTIFICATE OF ATTENDANCE BOARD
OF ASSESSMENT REVIEW TRAINING

Member's Name: Walter Hiller
Town: Newfane
County: Niagara
Date of Training: 4/10/2025

This is to certify that, pursuant to Section 523 of the Real Property Tax Law and Section 8188-6.1(c) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, you attended a board of assessment review member training session on the above date. As a result, you are now authorized to participate in the forthcoming meeting(s) of the Board of Assessment Review.


County Director of Real Property Tax Services

4/10/25
Date

cc: Town/City Clerk

final

Town of Newfane Town & County 2025
Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2025	8208457.92	9781.81	0.00	0.00	647032.98
Totals:	8208457.92	9781.81	0.00	0.00	647032.98

Collection Statistics:

Number of Postings:	4337	Cash:	154688.39
Percentage Collected:	93%	Check:	7783732.82
Number of Adjustments:	5	Other:	279993.52
Number of Voids:	156	Total:	8218414.73
Number of Returned Payments:	0	Minus Duplicate/Over Payments:	0.00
Number Refunded Duplicate Pmnts:	0		8218414.73
Total Refunded:	0.00	Taxes:	8208457.92
Notice Handling Fees Collected:	0.00	Penalty:	9781.81
Received Via:		Surcharge:	0.00
On-Line:	157	Ret. Check Fees:	175.00
Mail:	2547	Notice Fees:	0.00
Counter:	1480	Total:	8218414.73
		Minus Direct / Under Payments:	
		0 Direct:	0.00
		0 Under:	0.00
			8218414.73

Other Payment Type Breakout:

Online Payment:	157	279993.52
-----------------	-----	-----------


4/14/25

Town of Newfane Town & County 2025
Collection Summary

Transactions Posted on 01/01/2025 thru 01/31/2025

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2025	7535291.41	0.00	0.00	0.00	1320199.49
Totals:	7535291.41	0.00	0.00	0.00	1320199.49

Collection Statistics:

Number of Postings:	4017	Cash:	118308.77
Percentage Collected:	85%	Check:	7222840.14
Number of Adjustments:	1	Other:	194217.50
Number of Voids:	144	Total:	7535366.41
Number of Returned Payments:	0	Minus Duplicate/Over Payments:	0.00
Number Refunded Duplicate Pmnts:	0		7535366.41
Total Refunded:	0.00	Taxes:	7535291.41
Notice Handling Fees Collected:	0.00	Penalty:	0.00
Received Via:		Surcharge:	0.00
On-Line:	115	Ret. Check Fees:	75.00
Mail:	2453	Notice Fees:	0.00
Counter:	1308	Total:	7535366.41
		Minus Direct / Under Payments:	
		0 Direct:	0.00
		0 Under:	0.00
			7535366.41

Other Payment Type Breakout:

Online Payment:	115	194217.50
-----------------	-----	-----------


4/15/25

Town of Newfane Town & County 2025
Collection Summary

Transactions Posted on 02/01/2025 thru 02/28/2025

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2025	368150.44	3681.45	0.00	0.00	8487340.46
Totals:	368150.44	3681.45	0.00	0.00	8487340.46

Collection Statistics:


Number of Postings:	172
Percentage Collected:	4%
Number of Adjustments:	4
Number of Voids:	8
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	0
Total Refunded:	0.00
Notice Handling Fees Collected:	0.00

Received Via:	
On-Line:	26
Mail:	49
Counter:	89

Cash:	16783.10
Check:	301115.28
Other:	53983.51
Total:	371881.89
Minus Duplicate/Over Payments:	0.00
	371881.89
Taxes:	368150.44
Penalty:	3681.45
Surcharge:	0.00
Ret. Check Fees:	50.00
Notice Fees:	0.00
Total:	371881.89
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	371881.89

Other Payment Type Breakout:

Online Payment:	26	53983.51
-----------------	----	----------


4/14/25

Town of Newfane Town & County 2025
Collection Summary

Transactions Posted on 03/01/2025 thru 03/31/2025

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2025	305016.07	6100.36	0.00	0.00	8550474.83
Totals:	305016.07	6100.36	0.00	0.00	8550474.83

Collection Statistics:

Number of Postings:	148
Percentage Collected:	3%
Number of Adjustments:	0
Number of Voids:	4
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	0
Total Refunded:	0.00
Notice Handling Fees Collected:	0.00

Received Via:	
On-Line:	16
Mail:	45
Counter:	83

Cash:	19596.52
Check:	259777.40
Other:	31792.51
Total:	311166.43
Minus Duplicate/Over Payments:	0.00
	311166.43
Taxes:	305016.07
Penalty:	6100.36
Surcharge:	0.00
Ret. Check Fees:	50.00
Notice Fees:	0.00
Total:	311166.43
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	311166.43

Other Payment Type Breakout:

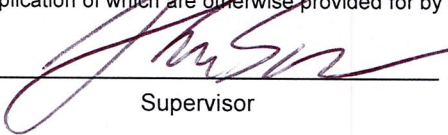
Online Payment:	16	31792.51
-----------------	----	----------


4/14/25

Account#	Account Description	Fee Description	Qty	Local Share
		Mobile Home Court Lic	5	600.00
	Boat Dock Balance	Boat Dock Balance	37	54,104.00
	Hometown Heroes	Banner	14	2,850.00
	Marriage License	Marriage License	3	52.50
	Veteran's Park	Brick	7	225.00
		Sub-Total:		\$57,831.50
A1255	Clerks Fees	Photocopies	42	10.50
	Clerk's Fees	Birth Certified Copy	110	1,100.00
		Death Certified Copy	115	1,150.00
		Fax Fee	14	14.00
		Marriage Certified Copy	8	80.00
	Conservation	Conservation	16	40.40
		Sub-Total:		\$2,394.90
A2110	Zoning Fees	Planning Board Hearing	1	150.00
		Sub-Total:		\$150.00
A2544	Dog Licensing	Female, Spayed	76	570.00
		Female, Unspayed	8	124.00
		Male, Neutered	68	510.00
		Male, Unneutered	10	155.00
		Sub-Total:		\$1,359.00
A2590	Cemetery Donations	Donations	4	350.00
	Commercial/Industrial Building	Remodel/Repair/Addition	1	250.00
	Commercial/Industrial Buildings	Roofing	1	35.00
	Deck Permit	Total Fee	1	25.00
	Demolition Permit	Commercial	2	250.00
		Residential	1	50.00
	Generator	Total Fee	2	75.00
	Permits, Others	Building Permit	15	5,258.00
		Demolition Permit	3	150.00
	Plannning Board	Major	1	450.00
	Reidental	Roofing	2	50.00
	Residential	Accessory Structures	2	80.00
		Additions, Porches,Remodling, Pole Barns	3	85.00
	Short Term Rental	Annual Renewal	15	750.00
	Zoning Board	Application Fee	1	150.00
		Sub-Total:		\$8,008.00

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$69,743.40
Amount paid to: N Y S Health Department				67.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				198.00
Amount paid to: NYS Environmental Conservation				2,336.60
Total State, County & Local Revenues:		\$72,345.50	Total Non-Local Revenues:	\$2,602.10

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

4/22/25

Date

Donna M. Lakes

Town Clerk

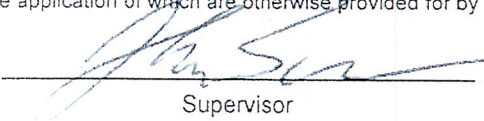
4-21-2025

Date

Account#	Account Description	Fee Description	Qty	Local Share
		Mobile Home Court Lic	3	200.00
	Hometown Heroes	Banner	2	380.00
	Marriage License	Marriage License	1	17.50
	Veteran's Park	Brick	2	67.00
		Sub-Total:		\$664.50
A1255	Clerks Fees	Photocopies	19	4.75
	Clerk's Fees	Birth Certified Copy	21	210.00
		Death Certified Copy	26	260.00
		Fax Fee	4	4.00
		Marriage Certified Copy	2	20.00
	Conservation	Conservation	6	8.67
		Sub-Total:		\$507.42
A2544	Dog Licensing	Female, Spayed	36	270.00
		Female, Unspayed	3	46.50
		Male, Neutered	18	135.00
		Male, Unneutered	4	62.00
		Sub-Total:		\$513.50
A2590	Cemetery Donations	Donations	4	350.00
	Demolition Permit	Commercial	1	200.00
	Permits, Others	Building Permit	5	2,120.00
		Demolition Permit	3	150.00
	Short Term Rental	Annual Renewal	1	50.00
		Sub-Total:		\$2,870.00
Total Local Shares Remitted:				\$4,555.42

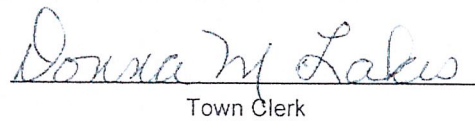
Amount paid to:	N Y S Health Department	22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	75.00
Amount paid to:	NYS Environmental Conservation	148.33
Total State, County & Local Revenues:		\$4,801.25
Total Non-Local Revenues:		\$245.83

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



2/3/25

Date




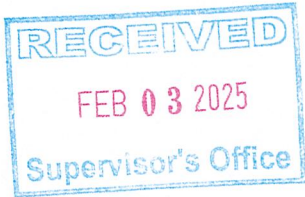
2-3-2025

Date

Donna M. Lakso

Town Clerk

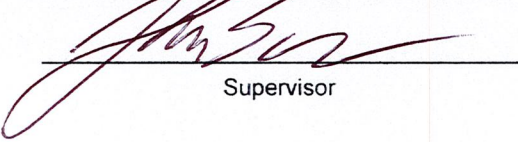

2/4/25



Account#	Account Description	Fee Description	Qty	Local Share
	Boat Dock Balance	Boat Dock Balance	9	11,161.00
	Hometown Heroes	Banner	6	1,140.00
	Marriage License	Marriage License	1	17.50
	Veteran's Park	Brick	3	101.00
		Sub-Total:		\$12,419.50
A1255	Clerks Fees	Photocopies	4	1.00
	Clerk's Fees	Birth Certified Copy	27	270.00
		Death Certified Copy	18	180.00
		Fax Fee	4	4.00
		Marriage Certified Copy	4	40.00
	Conservation	Conservation	2	3.04
		Sub-Total:		\$498.04
A2110	Zoning Fees	Planning Board Hearing	1	150.00
		Sub-Total:		\$150.00
A2544	Dog Licensing	Female, Spayed	23	172.50
		Male, Neutered	23	172.50
		Male, Unneutered	1	15.50
		Sub-Total:		\$360.50
A2590	Generator	Total Fee	1	25.00
	Permits, Others	Building Permit	6	1,898.00
	Residential	Additions, Porches, Remodling, Pole Barns	1	25.00
	Short Term Rental	Annual Renewal	2	100.00
		Sub-Total:		\$2,048.00
Total Local Shares Remitted:				\$15,476.04
Amount paid to: N Y S Health Department				22.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				49.00
Amount paid to: NYS Environmental Conservation				51.96
Total State, County & Local Revenues:		\$15,599.50		
Total Non-Local Revenues:		\$123.46		

To the Supervisor:

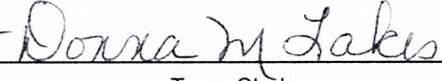
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

3/4/25

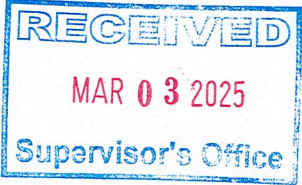
Date



Town Clerk

3-3-2025

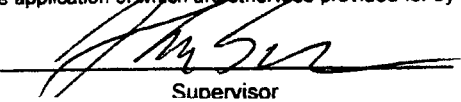
Date



Account#	Account Description	Fee Description	Qty	Local Share
A1255		Mobile Home Court Lic	2	400.00
	Boat Dock Balance	Boat Dock Balance	28	42,943.00
	Hometown Heroes	Banner	6	1,330.00
	Marriage License	Marriage License	1	17.50
	Veteran's Park	Brick	2	57.00

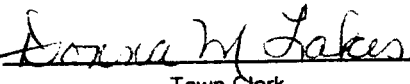
Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$49,711.94
Amount paid to:	N Y S Health Department			22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			74.00
Amount paid to:	NYS Environmental Conservation			2,136.31
Total State, County & Local Revenues:		\$51,944.75		Total Non-Local Revenues: \$2,232.81

To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


Supervisor

4/2/25

Date


Town Clerk

4-1-2025

Date

MARCH 26, 2025

REGULAR BOARD MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on March 26, 2025.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Susan Neidlinger
Councilman: Peter Robinson
Councilman: Richard Coleman
Councilman: Robert Horanburg

Others present: James Sansone, Town Attorney, Jon Miller, Highway Superintendent/Water Superintendent, Nick Irr, WWTP Chief Operator, David Schmidt, Building Inspector/Code Enforcement Officer, Michael Hartman, Assessor, JoAnn Harig, Real Property Appraisal Technician, Kenneth Nerber, Assistant Dog Control Officer/Constable, Joseph Flagler, Assistant Dog Control Officer/Constable, Mary Zeller, Confidential Secretary to the Supervisor, Gina Guido-Redden, Tourism Committee, and 7 residents.

PRAYER & PLEDGE

Supervisor called the meeting to order at 7:00 p.m. The Supervisor announced that he would like to have a moment of silence recognizing the passing of past Town Councilman Robert Pettit who was a wonderful servant to this community. A prayer was read by the Town Clerk, the Pledge to the flag was given, and a moment of silence was held in honor of our friend Bob Pettit.

MINUTES FILED WITH THE TOWN CLERK

Tourism Committee Meeting Minutes of March 4, 2025

APPROVE PREVIOUS MEETING MINUTES

Town Board Public Hearing and Town Board Regular Meeting held February 26, 2025, Supervisor Syracuse asked for a MOTION to approve the Minutes. Moved by Councilman Coleman, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

ADDITIONAL FILINGS WITH THE TOWN CLERK

30 Day Notice to a Local Municipality of the filing of a Liquor License with the State of New York Liquor Authority by Pub & Grove, LLC for the establishment at 2598 Main Street, Newfane, New York.

COMMUNICATIONS AND PETITIONS

TOWN/MILLER HOSE FIRE COMPANY/ ROSTER ADDITION HUNTER

The Town Clerk read a request submitted by Alexis M. Marvin, Secretary for the Miller Hose Fire Co., Inc, as follows: To Whom it Concerns: Please accept the following letter as notification to make the following changes to the active roster of Miller Hose Fire Company, Inc., effective immediately. We are adding to active membership, Stephen Hunter, 6130 Tachi Drive, Newfane, NY, 14108. Thank you for your attention to this matter. The Supervisor entertained a MOTION to add Stephen Hunter to the Miller Hose Co. active roster. Motion made by Councilman Horanburg, second by Councilman Robinson, on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/OLCOTT FIRE COMPANY/ROSTER ADDITION BRAMAN & TOMPKINS

The Town Clerk read a request submitted by Olcott Fire Company 4th Assistant Chief Jeff Grimes as follows: Last night, March 6, 2025, we voted in two new members into the Olcott Fire Company who need to be added to the Town Insurance. They are Chase Braman and Kaitlin Tompkins effective March 6, 2025. Please let me know if you need any further information on them. The Supervisor entertained a MOTION to add Chase Braman and Kaitlin Tompkins to the active roster effective March 6, 2025. Motion made by Councilman Coleman, second by Councilwoman Neidlinger, on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

MARCH 26, 2025

REGULAR BOARD MEETING cont.

TOWN/WATER/REIMBURSE LAROCK

The Town Clerk read a request from Lori Daniels, Water Clerk, as follows; To the Honorable Town Board. I am requesting approval to refund a water credit balance of \$29.50. Deborah LaRock moved from her address at 2200 Fuller Road, leaving behind a balance. Please make check payable to Deborah LaRock. Thank you for your consideration in this matter. Sincerely, Lori Daniels, Water Clerk. The Supervisor entertained a MOTION to refund the overpayment on the water account to Deborah LaRock. Motion made by Councilman Horanburg, second by Councilman Robinson, on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/WWTP/HIRE NICHOLAS AS SEASONAL SUMMER HELP

The Town Clerk read a request from Nicholas Irr, Chief Operator of the Wastewater Treatment Plant as follows, Honorable Supervisor and Town Board Members. I hereby request the Town of Newfane hire Chris Nicholas to work Summer Help at the Wastewater Treatment Plant. Job duties will consist of building and grounds maintenance at the WWTP, Pumping Stations and Compost Plant. Pay to start at \$18.00 per hour, beginning on May 5, 2025, and ending in September. Thank you, Sincerely, Nicholas Irr, Chief Operator. The Supervisor entertained a MOTION to hire Christopher Nicholas for seasonal part time employment for the Wastewater Treatment Plant. Motion made by Councilman Coleman, second by Councilwoman Neidlinger, on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/CLERK/APPROVE MOBILE HOME PARK LICENSE

The Town Clerk requested approval from the Board to issue the 2025 Mobile Home Park Licenses to Newfane Country Estates, Newfane Country Estates South and Olcott Country Estates. She indicated that all required paperwork and payment has been received. The Supervisor entertained a MOTION to approve the issuing of the Licenses for 2025 to the Parks as stated. Motion made by Councilwoman Neidlinger, second by Councilman Robinson, on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/SUPERVISOR/CORRESPONDENCE

The Supervisor announced that he wanted to read the correspondence he received dated March 14, 2025 from Julie Nankey, Highway Clerk, both to the Board Members as well as the public. It reads as follows: Dear Town of Newfane Board Members: I would like to thank you for the opportunity to work with you all. It has been a great pleasure. I would like to thank Jon Miller for being such a kind and understanding boss. After 30 years of service, I will be retiring with March 28, 2025, being my last day on payroll. I am looking forward to the next stage of my life and I feel very confident that my replacement, Joanna Seefeldt, will be a great choice for the Town and their next stage. Sincerely, Julie A. Nankey. The Supervisor wanted to enter that into the record. Julie has been an exceptional employee. She has been wonderful working with the Supervisor's Office, and he knows Jon Miller feels the same as our Highway Superintendent. He also knows that if Bo Erck was alive today, he would say the same thing. We are thankful for her service. We know she will still be around and is leaving us in good hands by training Joanna Seefeldt who is doing exceptional work. The Supervisor entertained a MOTION to accept Julie's letter of notification for retirement. Motion made by Councilman Horanburg, second by Councilman Robinson, on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

Jon Miller, Highway/Water Superintendent reported that they are starting to work on spring cleanup at the highway, getting the lawn back in shape from the plows, doing some brush pickup, trying to get some of the potholes filled in on the highways and plugging along with maintenance. On the Water we fixed three service leaks, couple vent repairs and trying to get ahead of spring cleanup at the water on the Marina as well as Fish Park. In the next couple of weeks we expect season holders will start asking for their meters. Jon also wanted to congratulate Julie on her thirty years of service in the Highway Department. The Supervisor wanted to thank Jon and his crew for all the work they have put in at the Marina, getting ready for the delivery of the salmon and getting ready for the placement of the pens. Also, for the work they have done at the Marina in preparation of the delivery of the fish cleaning station. WWTP Chief Operator, Nick Irr, advised that the plant is running real well and the testing results all came back within permit range. The construction has

slowed down a bit as they haven't been coming back steadily yet. The HVAC is done, and the electricians have been showing up regularly now. There is compost available. Michael Hartman, Assessor, advised the board that they are getting caught up with the day to day operations, such as updating sales reports. We have sent out 173 Change of Assessment Notices. We are now reviewing all the paperwork for individuals coming in prior to the Board of Assessment and Review date. Mike indicated that JoAnn is doing an excellent job organizing the office. We have all the exemptions caught and will continue to move forward taking care of what we have to take care of. David Schmidt, Building Inspector/Code Enforcement Officer, advised the Board that this past month he has issued 14 Permits, which he expects will start climbing with the weather breaking and 1 Area Variance. He was called out twice to fire emergencies for safety reasons and is still working on the Business Inspections. He attended the State Conference and advised the Board that some of the Codes will be changing, however, does not know exactly when. Kenneth Nerber, Assistant Dog Control Officer, reported that they had 3 dog calls this month, one being to assist Lockport as they recovered a dog that was returned to our jurisdiction, so we helped getting him back along with the NCSPCA, to a municipal shelter. The Constable car is being worked on, there was a part on back order. Our training is all up to date and we are now able to log into the ACADA system. This will allow us to complete online training as we are directed to do. Joseph Flagler, Assistant Dog Control Officer, reported that they attended the Polar Bear Swim for Sight event. Fortunately, there were no parking problems or issues. We did pass our annual inspection and now that our training is up to date and we are now on ACADA we are now recognized as Peace Officers, and our Town Emails are up so we are now on that system also. Gina Guido Redden, Tourism Committee, reported that they are gearing up for the start of a new season. The Visitor's Guides are coming in and we will begin distribution. A printable version is also available on our website. We did lose some businesses this year, and we were also given a pretty steep price increase from the printer. This caused us to cut 8 pages at the last minute and pay a \$3,300.00 bill which we rarely have to do. We will be trying to find other printers that we can get quotes from; however, we are finding out there isn't much around. The Fishing EXPO went really well. It was not as busy as we had hoped, but attendance was down due to the terrible weather. Destination Niagara's Spring Conference is coming up and we are going to try to attend. They submitted their Niagara County Council of the Arts Application which is what we hope will help us offset our music costs.

NEW BUSINESS

TOWN/SUPERVISOR/RESOLUTION #7-2025/ADOPT LOCAL LAW NO.1-2025

The Supervisor entertained a MOTION to approve the following: RESOLUTION #7-2025 ADOPTING LOCAL LAW NO. 1-2025 CALLING FOR A TEMPORARY MORATORIUM ON ALL BATTERY STORAGE SYSTEM FACILITIES (BESS) WHEREAS, the Town of Newfane Town Board is desirous of passing a local law to place a temporary moratorium on all battery energy storage system facilities; and WHEREAS, New York State Law provides that a public hearing must be conducted prior to the passage of such a local law; and WHEREAS, the Town Board of the Town of Newfane duly called and held a public hearing at Newfane Town Hall, 2737 Main Street Newfane, NY 14108, on the 26th day of February, upon the question of the enactment of Local Law No.1 of 2025 of the Town of Newfane, New York, being such a local law; and WHEREAS, the Niagara County Planning Commission approved the passage of such local law on February 24, 2025; and WHEREAS, in accordance with Part 617.5(c)(26), State Environmental Quality Review (SEQR), the adoption of this local law is classified a Type II Action and not subject to environmental review under SEQR. NOW, THEREFORE, be it RESOLVED AND ORDAINED, by the Town Board of the Town of Newfane, that Local Law 1 of 2025 of the Town of Newfane, New York, is hereby enacted as follows (See Attached Exhibit A), and is effective upon its filing with the New York State Department of State. The Supervisor entertained a MOTION to accept the Resolution. Motion made by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions, the Supervisor called for a roll call vote.

Councilwoman Neidlinger: AYE
 Councilman Robinson: AYE
 Councilman Horanburg: AYE
 Councilman Coleman: AYE
 Supervisor Syracuse: AYE

5 AYE 0 NAY

Motion Carried

TOWN/SUPERVISOR/NCSO INSTALLATION OF CAMERAS

The Supervisor entertained a MOTION to approve the following: RESOLUTION #8-2025 A RESOLUTION BY THE TOWN OF NEWFANE GRANTING PERMISSION (UPON NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) APPROVAL) TO THE NIAGARA COUNTY SHERIFF'S OFFICE TO INSTALL LICENSE PLATE READER EQUIPMENT WITHIN THE GEOGRAPHICAL JURISDICTION OF THE TOWN OF NEWFANE AND THE STATE OF NEW YORK. WHEREAS, the Town of Newfane and the Niagara County Sheriff's Office are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along multiple locations on State routes, located in the Town of Newfane (hereinafter MUNICIPALITY), Niagara County, and WHEREAS, the MUNICIPALITY and the Niagara County Sheriff's Office are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the Municipality, and WHEREAS, the MUNICIPALITY and the Niagara County Sheriff's Office will meet all State and Municipal requirements during the above-mentioned project, and WHEREAS, the MUNICIPALITY and the Niagara County Sheriff's Office reserves the rights to monitor and inspect the above-mentioned project conducted within the geographical jurisdiction of the Municipality, and WHEREAS, the Niagara County Sheriff's Office will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or for Niagara County Sheriff's Office. NOW, THEREFORE, BE IT RESOLVED, that the MUNICIPALITY, by means of this Resolution, and upon NYSDOT approval, grants permission to the Niagara County Sheriff's Office to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality. BE IT FURTHER RESOLVED that the Niagara County Sheriff's Office shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and BE IT FURTHER RESOLVED, that Michael J. Filicetti the Sheriff, Niagara County Sheriff's Office the authority to sign, with the concurrence of the Town's Legal Counsel and by the Town Council, any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the MUNICIPALITY, and BE IT FURTHER RESOLVED: That the Clerk of the MUNICIPALITY is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Niagara County Sheriff's Office for processing of and inclusion to Law Enforcement Equipment (LEE) Application and Agreement with NYSDOT. RESOLVED, that this Resolution shall take effect immediately. The Supervisor entertained a MOTION to accept the Resolution. Motion made by Councilman Robinson, second by Councilwoman Neidlinger on the question. Hearing no questions, the Supervisor called for a roll call vote.

Councilwoman Neidlinger: AYE
 Councilman Robinson: AYE
 Councilman Horanburg: AYE
 Councilman Coleman: AYE
 Supervisor Syracuse: AYE

5 AYE 0 NAY

Motion Carried

TOWN/SUPERVISOR/ APRIL 2025 FAIR HOUSING MONTH

The Supervisor entertained a MOTION to approve the following: RESOLUTION #9-2025. RESOLUTION BY THE TOWN OF NEWFANE DESIGNATING APRIL 2025 AS FAIR HOUSING MONTH. WHEREAS, the Fair Housing Act was passed in April 1968 and prohibits discrimination in housing due to race, national origin, religion, sex, familial status, disability status, etc.: and WHEREAS, the Town of Newfane understands the importance of acting to further fair housing in the community: NOW, THEREFORE, be it RESOLVED as follows: 1. The Town Board designates April 2025 as Fair Housing Month. 2. The Town Board has designated the Code Enforcement Officer to act as the Fair Housing Officer. The Supervisor entertained a MOTION to accept the Resolution. Motion made by Councilman Horanburg, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye.

Motion Carried

MARCH 26, 2025

REGULAR BOARD MEETING cont.

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$1,715,081.31, bills paid in March, 2025, Vouchers #37858-38073, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 03/26/2025 which will be filed with the official record.

General Fund	\$ 218,602.64
Highway Fund	\$ 220,634.94
Water Fund	\$ 26,023.27
Sewer Fund	\$ 99,384.43
Lighting District	\$ 6,969.03
Refuse District	\$ 138,079.95
Fire Prevention District	\$ 791,214.00
Trust & Agency	\$ 3,953.80
Capital Projects	\$ <u>210,219.25</u>
TOTAL APPROVED	\$1,715,081.31

Motion made by Councilwoman Neidlinger, second by Councilman Robinson. All were in favor, no one was opposed.

Motion Carried

PUBLIC COMMENTS

Brian Hellner, 2653 Fuller Road, Burt, New York, advised, that the Julie's Portable Toilets situation is ongoing. It has been over two years now and they still have equipment located outside which violates the letter they were sent. He also indicated that a letter was sent to 2524 Fuller Road, regarding a trailer that is still sitting on the property. He indicated that the Building Inspector sent a letter almost a year ago addressing the trailer and asked the owner to contact him with their plans for the trailer. He asked for follow up, and if there are any zoning ordinances that can be used to require the clean up of the property.

ANNOUNCEMENTS/COMMENTS FROM THE BOARD

The Town Board Work Session scheduled for April 10, 2025 has been cancelled.

The Town Hall will be closed on Good Friday, April 18, 2025.

Town of Newfane Regular Town Board Meeting will be held April 23, 2025 at 7:00 p.m.

ADJOURN

The Supervisor entertained a MOTION to adjourn. Motion made by Councilwoman Neidlinger, second by Councilman Horanburg, on the question. All were in favor, no one was opposed.

Motion carried

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Donna M. Lakes
Town Clerk

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

To: Town Councilmembers

From: Supervisor John Syracuse

Re: Establish Petty Cash Drawer
Town of Newfane Marina

Date: 4/23/2025

Please accept this as my request to establish the petty cash drawer at the Town of Newfane Marina at \$160.00.

SUPERVISOR
716-778-8531

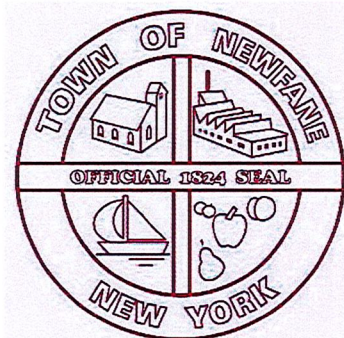
TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

April 8, 2025

Town Board of Newfane
Newfane, NY 14108

Dear Board Members,

I am respectfully requesting permission to attend the 2025 Highway School in Ithica NY on June 2nd - June 4th. The cost will not exceed \$800 for registration, hotel and food.

Thank you for your attention,
Sincerely,

Jon Miller
Highway Superintendent

SUPERVISOR
778-8531

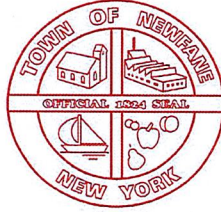
TOWN CLERK
778-8822

ASSESSOR
778-8827

TAX COLLECTOR
778-6052

BUILDING INSPECTOR
778-5947

WATER/SEWER
778-8132



TOWN OF NEWFANE


2737 Main Street
Newfane, New York 14108
FAX 778-7178

JUSTICE COURT
2896 Transit Road
Newfane, New York 14108
778-9292

HIGHWAY
778-8844

WATER/SEWER
MAINTENANCE
778-8587

6176 McKee Street
Newfane, New York 14108

 TDD 1-800-662-122

April 23, 2025

To The Honorable Town Board:

I would like to hire one individual to work as summer help in the Water and Sewer Maintenance Department. Allison Hotaling will be returning this year at a rate of \$17.50 per hour and will be working 7am – 3:30 pm, Monday through Friday, beginning May 25th.

I appreciate your consideration to my request for summer help.

Sincerely,

Jon Miller
Water/Sewer Superintendent

SUPERVISOR
716-778-8531

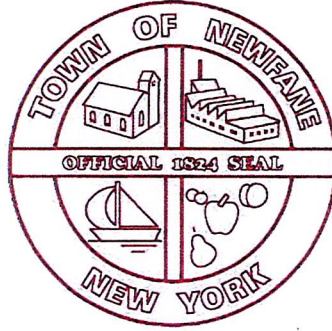
TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

RE: Seasonal Hires for the Town Marina

TO: The Honorable Supervisor and Town of Newfane Town Board

April 14, 2025

I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2025 Season all at minimum wage of \$15.50 per hour for each employee. These Seasonal Employees will start as of April 23, 2025

- Jeffrey Hill
- Joe Stein
- Taylore Dorman
- Cassidy Geise
- Annabelle Owens
- Lillian Owens
- Shannon Dexter

Thank you for your consideration on this list.

Sincerely,

Nicholas Glosser
Facilities Director